

# Newsletter 27.2.26



Thank you to all parents who attended our Parent/Guardian Consultations this week, it was lovely to see you all. These were the second set of evenings for reporting your child’s progress and attainment to you, and the next time we do this it will be in the form of a formal end of year report which will take place in July.

## Vacancy

Temporary General Teaching Assistant – ASAP until July (see attached advert and application form)

## Food Bank Donations

Currently the local food bank is running low on the following items:

- Soup (popular, child friendly flavours such as tomato, vegetable, chicken etc)
- Biscuits
- Tinned veg
- Rice pudding
- Coffee
- Tinned meals such as meatballs, mince and onion, beef stew, chicken in white sauce etc
- Tinned cold meat (ham, corned beef)
- Squash



if you are in a position to donate. Donations can go straight to the food bank or brought into the school office to be passed on.

## World Book Day Tokens

World Book Day Tokens will be given out on World Book Day (Thursday 5<sup>th</sup> March). With this token you can visit a book shop and buy one of the World Book Day £1 books, or save your token and use this at the school’s book fair towards any of the books you like. As there is a bit of a gap between the tokens being issued and our book fair, please keep your token in a safe place if you wish to use it towards a book at our book fair on 18<sup>th</sup> March. Buying books at our book fair results in school receiving funds to put towards new books for the children to use in school or take home to read.

## Behaviour



If you are with your child at the beginning or the end of the day and they are misbehaving, PLEASE do not use staff as a threat. If you pass on the responsibility of disciplining your child to someone else, the chance is they will continue to misbehave for you, as you have effectively given the authority to chastise them to someone else! Don’t make a rod for your own back.....

## Attendance

As we move into Spring I’m sure we are all hoping to pack the Calpol away and say goodbye to cold and flu season! If your child/ren are poorly and can’t attend school, you can now notify us through Arbor, which we would ask you to do from now on, and by 8.30am on each day of absence.

Just to remind parents that the school gates are open from 8:40AM to 8:45AM, if your child/ren are arriving after this time they will be marked as late which will affect their attendance percentage. If your child/ren is arriving after 9:15AM this will go down as unauthorised absence. You can track your child/ren’s attendance VIA our new Arbor Parent App, please do take the time to look through their attendance. For help on percentages, please see below:

<u>ATTENDANCE PERCENTAGE</u>	<u>WEEKLY EQUIVALENT</u>	<u>OVER SCHOOL YEAR</u>
<b>100%</b>	<b><u>In every day.</u></b>	<b><u>0 days missed</u></b>
<b>95%</b>	<b><u>Missing half a day a fortnight.</u></b>	<b><u>9 days missed (Nearly two weeks)</u></b>
<b>90%</b>	<b><u>Missing half a day a week.</u></b>	<b><u>20 days missed (Four weeks)</u></b>
<b>80%</b>	<b><u>Missing a whole day a week.</u></b>	<b><u>40 days missed (Eight weeks)</u></b>

**Uniform**

We are moving to our new green uniform from September, and this will be ready to purchase from Total Clothing after Easter. However, please don't buy new uniform until you need to. Total Clothing currently have all stocks of the red uniform discounted, if you need any items now, you can grab yourself a bargain. If you'd rather go with green now, then any shop bought bottle green would be great!



**Books for years 5 and 6**

We are currently looking for some more challenging books for our year 5 and 6 readers. If you have any of the following books/book series you are able to donate, or would be kind enough to buy to donate to our library, we would be incredibly grateful!

Individual Books	Book Sets
<a href="https://tinyurl.com/ydcyp8u3">https://tinyurl.com/ydcyp8u3</a> (£4.99)	<a href="https://tinyurl.com/6np8dz46">https://tinyurl.com/6np8dz46</a> (£16.14)
<a href="https://tinyurl.com/4bnc38ur">https://tinyurl.com/4bnc38ur</a> (£6.71)	<a href="https://tinyurl.com/ay8chcb3">https://tinyurl.com/ay8chcb3</a> (£16.99)
<a href="https://tinyurl.com/ye2ynbc4">https://tinyurl.com/ye2ynbc4</a> (£7.59)	<a href="https://tinyurl.com/mrmw2mtw">https://tinyurl.com/mrmw2mtw</a> (£17.90)
<a href="https://tinyurl.com/yc58fykd">https://tinyurl.com/yc58fykd</a> (£7.35)	<a href="https://tinyurl.com/5xjpbwbp">https://tinyurl.com/5xjpbwbp</a> (£18.99)
<a href="https://tinyurl.com/4kxxcsdt">https://tinyurl.com/4kxxcsdt</a> (£7.35)	<a href="https://tinyurl.com/6v5nn557">https://tinyurl.com/6v5nn557</a> (£19.99)
<a href="https://tinyurl.com/mrhe2fnh">https://tinyurl.com/mrhe2fnh</a> (£12.25)	<a href="https://tinyurl.com/ytup8t89">https://tinyurl.com/ytup8t89</a> (£22.95)
<a href="https://tinyurl.com/3sbdj7bu">https://tinyurl.com/3sbdj7bu</a> (£12.25)	<a href="https://tinyurl.com/mrea8yj8">https://tinyurl.com/mrea8yj8</a> (£24.99)
<a href="https://tinyurl.com/2mxyx5nn">https://tinyurl.com/2mxyx5nn</a> (£12.25)	<a href="https://tinyurl.com/yf4da88d">https://tinyurl.com/yf4da88d</a> (£12.25)
<a href="https://tinyurl.com/yf4da88d">https://tinyurl.com/yf4da88d</a> (£12.25)	<a href="https://tinyurl.com/yf4da88d">https://tinyurl.com/yf4da88d</a> (£12.25)
<a href="https://tinyurl.com/4jh5vy2k">https://tinyurl.com/4jh5vy2k</a> (£12.25)	<a href="https://tinyurl.com/yeynayab">https://tinyurl.com/yeynayab</a> (£32.99)



**Volunteers**



We have received some offers of support from adults who would like to come in to school and help make a difference to our children's learning. We're working hard to place you all with the right children and find you somewhere comfortable where you can enjoy the reading experience together. We would very much appreciate even more offers of help, no matter how short a period of time you can donate. If you can spare a regular couple of hours each week to pop in and support with reading, that would be amazing! Please contact Mrs Tomlins via [enquiries@southview.lincs.sch.uk](mailto:enquiries@southview.lincs.sch.uk)

**Donations – toys, books, Not UNIFORM!**

EYFS - We always appreciate the lovely donations you send in. As we will be setting up for a third EYFS class in September we would really appreciate donations of any of the following:

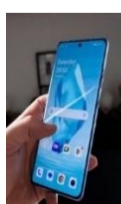
- Construction area: wooden building blocks, wooden Meccano, tool sets – wooden or plastic, children's building hats/hi-vis jackets, any toys for construction i.e diggers, excavators etc.
- Hairdressing/role play equipment: Role play hair salon resources, hairbrushes, hair bobbles, clips, headbands, plastic jewellery (necklaces/bracelets), tiara's or dressing up shoes
- Cars: Metal cars or any wooden car tracks/garage
- Barbies, magnetic blocks, counting cubes, wooden kitchen items, play mats, wooden threading beads, felt tips, playdough, marbles, wooden storage boxes, wicker baskets for storage.



Books - If you have any good quality reading books your child has finished with, we would be very grateful for them. Please can we ask you don't send in phonics specific books as we follow a very prescribed scheme so it would be unlikely we'd use them. Any donated books which can't be registered onto our reading scheme will be sold and money added to our school fund to spend on the children.



**Mobile Phone reminder**



Year 5 and Year 6 pupils bringing phones to school must ensure that phones are appropriately labelled, and are stored securely when not in use in an area designated by their teacher. Please consider whether or not your child needs to bring a phone to school. Pupils must secure their phones as much as possible, including using passwords or pin codes to protect access to the phone's functions. **The school accepts no responsibility for mobile phones that are lost, damaged or stolen on school premises or transport, during school visits or trips, or while pupils are travelling to and from school.** Any found phones should be returned to the school office. The school will then attempt to contact the owner.

## Passport Applications

As we are nearing Holiday season again **(out of term time obviously!)** if you need your identity verifying in order to obtain a passport, please use the email [enquiries@southview.lincs.sch.uk](mailto:enquiries@southview.lincs.sch.uk) when applying. This will send us a code. In addition, you will need to email us (for the attention of Mrs Tomlins) your date of birth and place of birth as this is information we are required to input when we verify your application.

Mrs Tomlins must have known you and your children for a minimum of 2 years.



## Parent communications Update

Thank you all for your patience as we move from IRIS Parent Mail to the Arbor Parent Portal. We appreciate there has also been an update to the Parent Mail app, which has provided extra confusion this week. Arbor will be our main platform to communicate with you moving forward, including booking clubs, parent consultations, meals, holiday clubs, HAF notifications and for you to notify us of child/ren absences.

The next part is to move all "Paid for" items over, we need a period of time where we close the option to order on Parent Mail, this will have an impact on booking the following:

Lunches (including children in receipt of Free school meals)

Orchards Breakfast Club

Orchards After School Club.

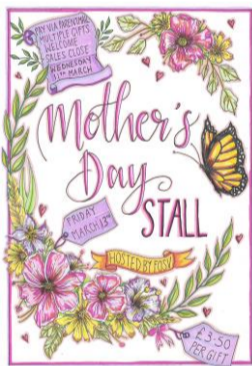
**You will be unable to book these items between 2<sup>nd</sup> March and 6<sup>th</sup> March, (after this everything should be on Arbor.)**

This is for us to transfer all accounting detail and existing balances onto Arbor. Both systems will remain live but SHOULD NOT be used for purchases of the 3 areas listed above within this time.

Please ensure all meals and wraparound care is booked by the end of Sunday 1<sup>st</sup> March. If you make changes the following week, these will not be visible to us as a school, and funds could be lost.

## Mother's Day

Don't forget to book your Mothers Day Breakfast which will take place on the 12<sup>th</sup> and 13<sup>th</sup> March, bookings for these are on ParentMail until Tuesday 3<sup>rd</sup> March – Breakfast this year will include a Breakfast Bap with Bacon, Sausage and Hash Brown, Fruit Salad and Greek Yoghurt with a choice of Water and Fruit Juice.



We are thrilled to be able to hold our Mother's Day Stall again this year.

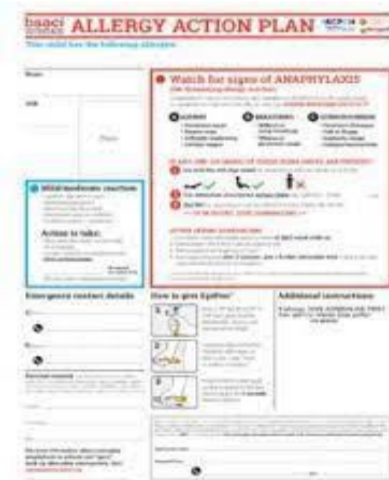
All items will be £3.50, this must be pre paid via your ParentMail account no later than midday on Wed 11th March. We welcome the purchase of up to six items.

On Friday the 13th March, each child that has paid will be walked through to the library to select from a beautiful range of gifts for Mum, Carer, Nanny or loved one.

Thank you all for your continued support as all our events help raise much needed funds for the school.

FOSV

## Allergies and Medical



If your child is diagnosed with a severe allergy or Asthma, could we ask that you please ensure the school has a copy of their most recent medical plan from your GP or relevant clinic please. This will ensure we can give the correct medical care if needed in school



## Calendar of Events for Term 4

3<sup>rd</sup> March – Class Photos

3<sup>rd</sup> March – please order Mothers Day Breakfast by 10am

5<sup>th</sup> March – Year 5 Assembly & World Book Day & Year 6 swimming

9<sup>th</sup> March – Happy Chicks arriving!

12<sup>th</sup> March – Year 2 Assembly & Year 6 swimming

12<sup>th</sup> and 13<sup>th</sup> March - Mother's Day Breakfast and Mother's Day Stall – Information to follow

19<sup>th</sup> March - Year 6 swimming & Book Fair in school (more details to follow)

20<sup>th</sup> March – Red Nose Day – Dress down

23<sup>rd</sup> March – 14.30 Rock Steady Concert for parents (communication via Rock Steady)

26<sup>th</sup> March – Year 6 swimming

27<sup>th</sup> March – School disco's (more details to follow)

**Term Dates are on our school website – please click [here](#)**

#### **Head Teacher Awards**

<b>Class</b>	<b>Childs Name</b>	<b>Awarded Reason</b>
Catkins	Freja W	Freja you are a wonderful role model and friend to others, you always try your best. Thank you for being a superstar.
Acorns	Emily L	For being an amazing role model in Acorns Class, you have been a pleasure to teach this week. Well done!
Hazels	Reuben B	For impressing us this week in maths with his knowledge of 2s, 5s and 10s.
Maples	William D	For lovely enthusiasm and taking part in our new English unit this week.
Chestnuts	Judah B	For the great attitude that he shows towards his learning, and the effort that he has put in this year. Keep it up Judah!
Willows	Alice M	For starting to use precursive in her writing! Keep it up Alice!
Beeches	Leo Q	For his fabulous maths work on perimeter. He is also the kindest boy, always helping or comforting others in need. We need more Leo's. * :) *
Aspens	Liam J and Riah W	For their brilliant teamwork skills this week, when designing and creating their electrical system poster this week in DT.
Poplars	Blake L	For always answering questions thoughtfully and sharing his ideas. Also, being keen to help others in the class. A super star wanting to do his best at all times. ***
Junipers	Louisa W	Has been working extremely hard in all of her lesson, showing a fantastic motivation for learning. Well done Louisa!
Laurels	Amelia N	For her persistent effort in and out of school which is paying off.
Elms	Isla B	For her determination and perseverance to increase her ZPD and reading age. Which paid off this week. Well done Isla- keep reading, youre doing a great job!
Oaks	Mia T	For being a super role model and demonstrating a consistently strong work ethic across all areas of the curriculum.
Redwoods	Rory R	For his excellent effort in all lessons this term, and for his achievements as a result of this.

### **Mental Health Padlet**



**Children:** If you are worried about your child's mental health, and would like information or signposting to help, Miss Stanojevic has created a suite of resources for you to look through. We hope you find them helpful: <https://padlet.com/zoestanojevic/f9n5vfk8qytx6c3b>

**Adults:** Likewise, if you are struggling with your own mental health or are just looking for someone to talk to, please see our new Mental Health for Parents/Carers padlet which has a wealth of local and national charities that you can tap into for support: <https://padlet.com/corrinemitcham/mentalhealthparents>

### **SEN Padlet**

If you are worried about your child's additional needs and would like help, Mrs Mitcham and Mrs Henderson have created a suite of resources for you find them helpful: <https://padlet.com/corrinemitcham/SouthViewSENDSCO>



information or signposting to to look through. We hope you

### **Safeguarding Padlet**



If you are worried about your safeguarding and would like information or signposting to help, Miss Turner and Miss Creasey have created a suite of resources for you to look through. We hope you find them helpful.

If you do see anything of concern in relation to a child, we ask that you make a telephone referral to Social Care by calling 01522 782111. This can be done anonymously. If you have a genuine concern about an adult in the local community, please telephone the police.

<https://padlet.com/nikitacreasey/safeguarding-guide-for-parents-carers-z16tu0bjogxihhd>

### School Leave of Absence Requests

- If you wish to seek approval for any request of absence for your child(ren) from school i.e. for a holiday, then you must apply either by;
- Requesting the school office send you a copy of the leave of absence form. This will be sent via ParentMail.
- Or you can apply:
- In writing, to Mrs Tomlins, the Head Teacher. In the letter you must state what you believe to be the exceptional circumstances requiring the leave of absence.

You should only then remove your child(ren) if the absence has been authorised, and notified to you in writing by the School.

If you then choose to take your child out of school during term time and it is **not** deemed to be exceptional circumstances and/or has not been approved by the School, then this will be coded as an unauthorised absence and a Penalty Notice may be issued for the period of absence. We are unable to authorise holidays during school terms. Failure to pay the Penalty Notice may result in further legal action being taken against you.

We would like to remind all families of the legal framework surrounding term-time holidays and the issuing of penalty notices for unauthorised absences, in conjunction with advice from the Local Authority.

Please be aware that **there is no right of appeal** against a penalty notice once it has been issued. The decision to authorise or unauthorise an absence rests solely with the school. It is important to remember you should discuss any concerns you have with the school **before** a leave of absence is considered.

We understand that some employers may restrict when holidays can be taken, and that travel costs can vary significantly throughout the year. However, **neither of these factors constitutes an exceptional circumstance**, according to guidance from the Department for Education, [Working together to improve school attendance \(applies from 19 August 2024\)](#) and [Resources for families | Children's Commissioner for England](#) and therefore cannot be considered, as a valid reason for authorising term-time leave.

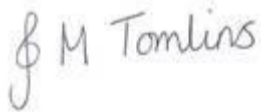
A Penalty Notice is a strategy used by schools to address the unacceptable levels of attendance of children in the term after they turn five at their school under the following legislation:

- Please note: A Penalty Notice can also be issued if your child is seen in a public place within the first 5 days of an exclusion from their school.
- Section 7 of the Education Act 1996 places upon parents a duty to ensure that their child receives efficient full-time education either by regular attendance at school or otherwise.
  - Where a child is a registered pupil at a school and the parent fails to ensure that child's regular attendance at school the parent is liable to be prosecuted for a criminal offence under Section 444 of the Education Act
  - In cases where this duty is not being fulfilled Section 444B of the same Act empowers the Local Authority to issue a penalty of either **£160 per parent, per child** if paid within 28 days or reduced to **£80 per parent, per child** if paid within 21 days.

We appreciate your understanding and cooperation in ensuring that your child's education remains a priority.

Please see attached additional information regarding Penalty Notices.

Yours sincerely,



Head Teacher  
Mrs Tomlins

# School Attendance and Absences



## 5 days of unauthorised absence

Penalty Notice fines may be issued for any term-time absences that are unauthorised (for example, a 5-day term time holiday) - whether these absences are taken consecutively or cumulatively over a rolling period of 10 school weeks.

## 10 sessions of unauthorised absence in any 10-week period

Penalty Notice fines will also be considered when there have been 10 sessions of unauthorised absence in any rolling period of 10 school weeks

**A school day has 2 sessions:  
1 morning and 1 afternoon session per day**

An unauthorised absence threshold can be reached with any mix of missed sessions over 10 school weeks, even if those weeks span different terms or school years. These absences don't need to be consecutive and can include late arrivals after the register closes. A school week counts as long as there's at least one school session.

## How do I request an absence?

To request an absence, please provide a minimum of 4 weeks notice, either by:

- Requesting the school office send you a copy of the leave of absence form. This will be sent via ParentMail.

Or you can apply:

- In writing, to Mrs Tomlins, the Head Teacher. In the letter you must state what you believe to be the exceptional circumstances requiring the leave of absence. **We are unable to authorise holidays during term time.**

## What is a Penalty Notice?

A penalty notice is an out of court settlement which is intended to change behaviour without the need for criminal prosecution.

If repeated penalty notices are being issued and they are not working to change behaviour they are unlikely to be most appropriate tool. Therefore, 2 penalty notices can be issued to the same parent in respect of the same child within a 3 year rolling period and any second notice within that period is charged at a higher rate. Any further offences will result in criminal prosecution.

## First Offence

The first time a Penalty Notice is issued for unauthorised absence the amount will be:

- £160 per parent, per child (if paid within 28 days)
- Reduced to: £80 per parent, per child if paid within 21 days

## Second Offence

### (in a 3-year rolling period)

The second time a Penalty Notice is issued for unauthorised absence the amount will be:

- £160 per parent, per child (if paid within 28 days) There is no reduction in the amount.

## Third Offence or Any Further Offences

### (in a 3-year rolling period)

The third time an offence is committed for an unauthorised absence a Penalty Notice will **NOT** be issued but will be referred to Lincolnshire County Council for consideration of prosecution in a Magistrate Court for prosecution which may result in fines of up to £2,500 per parent, per child.

Cases found guilty in a Magistrate's Court can show on a parent's future DBS certificate due to 'failure to safeguard a child's education.'

Families are reminded that term-time holidays are subject to strict legal rules, and unauthorised absences may result in penalty notices with no right of appeal. Only the school can decide whether an absence is authorised, and factors like travel costs or employer restrictions do not qualify as exceptional circumstances. Please speak with the school before requesting leave, and thank you for prioritising your child's education.

Lincolnshire county Council have the discretion to issue Penalty Notice fines before the above threshold is met in cases where parents are deliberately avoiding the national threshold by taking several term time holidays below the threshold, or for repeated absences for birthdays or other family events.

If you have registered your child as unwell and we are later presented with evidence which casts reasonable doubt over the reason given for your child's absence, and they were in fact taken on holiday, the absence marks will be retrospectively be altered to 'unauthorised' in the register. If this absence meets the national framework, this will be reported to Lincolnshire County Council.

## Who is a "Parent"?

Section 576 of the Education Act 1996 defines "parent" as:

- All natural (biological) parents, whether they are married or not;
- Any person who, although not a natural parent, has parental responsibility for a child or young person;
- Any person who, although not a natural parent, has care of a child or young person.