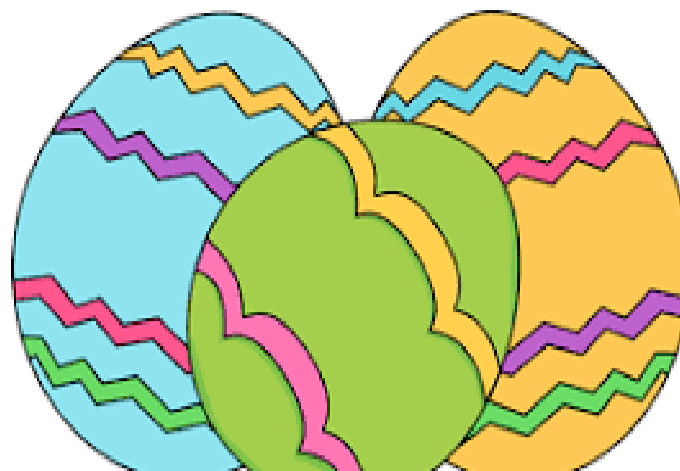


Newsletter 2.4.26

And that's a wrap for Term 4, we would like to wish all of our families a lovely Easter break, and hope you enjoy a well deserved break. We hope the year 3 and 4 parents enjoyed the Easter production today, the children all enjoyed being involved and it was lovely to see so many of you here to support them.

We will see you all back on Tuesday 21st April....



We kindly ask for your support in maintaining a positive digital environment for our school community. While social media is a great tool for staying connected, it isn't the best place to resolve individual concerns or grievances. If you have a question or a problem, please contact us directly via the school office, email, or a scheduled meeting. This allows us to listen to your feedback properly and work together toward a constructive solution for your child. By choosing direct communication over public posts, we model for our students how to handle conflict with respect and maturity.



PGL Caythorpe Future year 5's

We are excited to announce our residential trip (for our current year 4's) to Caythorpe has been secured for October this year, Monday 12th – Wednesday 14th October 2026

We are very aware of 'cost of living issues' many families are facing these days, which is why South View made the decision to only offer one residential trip; Caythorpe. This residential trip will take place in Year 5, after a 'Year 4 sleepover experience', to prepare the children for being away from home. The Caythorpe trip is an amazing, character strengthening experience for the children, although we do acknowledge that this is an additional expense to families and their budgets.



Please check your email (dated 18th March) for more details, and a reminder that to secure your child/ren's place, deposit's must be paid by 22nd April.

The Year 6 Prom tickets are now on sale!



We hope that by releasing them early this will give everyone enough time to purchase a ticket for what will be a fantastic evening.

The evening is a celebration of our wonderful children as they hit the milestone of coming to the end of their time at South View.

The Prom will be held at South View on Saturday 4th July, 6.30pm till 9pm. The ticket price is £23 which includes food, drinks, a goody bag and some extra surprises on the night!

We ask that payment be made no later than Thursday 30th April via the Arbor Shop.

If anyone would like to donate any extra over and above the ticket price this money would be used to make the evening more special. Furthermore if any parents know of anyone who would be willing to sponsor the Prom or donate services/products please contact us via the school email enquiries@southview.lincs.sch.uk

Donations

We are looking for any donations of wrapping paper suitable for birthday and Christmas gifts. Any donations would be gratefully received via the school office.



Volunteers



We have received some offers of support from adults who would like to come in to school and help make a difference to our children's learning. We're working hard to place you all with the right children and find you somewhere comfortable where you can enjoy the reading experience together. We would very much appreciate even more offers of help, no matter how short a period of time you can donate. If you can spare a regular couple of hours each week to pop in and support with reading, that would be amazing! Please contact Mrs Tomlins via enquiries@southview.lincs.sch.uk

Calendar of Events for Term 4

- 7th – 10th April - ELITE Sports Easter Sports Camp at South View School
- 20th April - Staff Inset Day (Children back on 21st)
- 21st April - First Day of Term 5
- 22nd April - Caythorpe Residential Deposit due (current year 4's)
- 1st May - EYFS History Day
- 4th May - Bank Holiday (school closed)
- 11th – 14th May - SATs (year 6's)

Term Dates are on our school website – please click [here](#)

Mental Health Padlet



Children: If you are worried about your child's mental health, and would like information or signposting to help, Miss Stanojevic has created a suite of resources for you to look through. We hope you find them helpful: <https://padlet.com/zoestanojevic/f9n5vfk8qytx6c3b>

Adults: Likewise, if you are struggling with your own mental health or are just looking for someone to talk to, please see our new Mental Health for Parents/Carers padlet which has a wealth of local and national charities that you can tap into for support: <https://padlet.com/corrinemitcham/mentalhealthparents>

SEN Padlet

If you are worried about your child's additional needs and would like help, Mrs Mitcham and Mrs Henderson have created a suite of resources for you find them helpful: <https://padlet.com/corrinemitcham/SouthViewSENDCO>



information or signposting to to look through. We hope you

Safeguarding Padlet



If you are worried about your safeguarding and would like information or signposting to help, Miss Turner and Miss Creasey have created a suite of resources for you to look through. We hope you find them helpful.

If you do see anything of concern in relation to a child, we ask that you make a telephone referral to Social Care by calling 01522 782111. This can be done anonymously. If you have a genuine concern about an adult in the local community, please telephone the police.

<https://padlet.com/nikitacreasey/safeguarding-guide-for-parents-carers-z16tu0bjogxihhd>

School Leave of Absence Requests

- If you wish to seek approval for any request of absence for your child(ren) from school i.e. for a holiday, then you must apply either by;
- Requesting the school office send you a copy of the leave of absence form. This will be sent via ParentMail.
- Or you can apply:
- In writing, to Mrs Tomlins, the Head Teacher. In the letter you must state what you believe to be the exceptional circumstances requiring the leave of absence.

You should only then remove your child(ren) if the absence has been authorised, and notified to you in writing by the School.

If you then choose to take your child out of school during term time and it is **not** deemed to be exceptional circumstances and/or has not been approved by the School, then this will be coded as an unauthorised absence and a Penalty Notice may be issued for the period of absence. We are unable to authorise holidays during school terms. Failure to pay the Penalty Notice may result in further legal action being taken against you.

We would like to remind all families of the legal framework surrounding term-time holidays and the issuing of penalty notices for unauthorised absences, in conjunction with advice from the Local Authority.

Please be aware that **there is no right of appeal** against a penalty notice once it has been issued. The decision to authorise or unauthorise an absence rests solely with the school. It is important to remember you should discuss any concerns you have with the school **before** a leave of absence is considered.

We understand that some employers may restrict when holidays can be taken, and that travel costs can vary significantly throughout the year. However, **neither of these factors constitutes an exceptional circumstance**, according to guidance from the Department for Education, [Working together to improve school attendance \(applies from 19 August 2024\)](#) and [Resources for families | Children's Commissioner for England](#) and therefore cannot be considered, as a valid reason for authorising term-time leave.

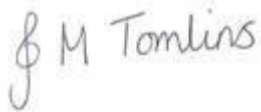
A Penalty Notice is a strategy used by schools to address the unacceptable levels of attendance of children in the term after they turn five at their school under the following legislation:

- Please note: A Penalty Notice can also be issued if your child is seen in a public place within the first 5 days of an exclusion from their school.
- Section 7 of the Education Act 1996 places upon parents a duty to ensure that their child receives efficient full-time education either by regular attendance at school or otherwise.
 - Where a child is a registered pupil at a school and the parent fails to ensure that child's regular attendance at school the parent is liable to be prosecuted for a criminal offence under Section 444 of the Education Act
 - In cases where this duty is not being fulfilled Section 444B of the same Act empowers the Local Authority to issue a penalty of either **£160 per parent, per child** if paid within 28 days or reduced to **£80 per parent, per child** if paid within 21 days.

We appreciate your understanding and cooperation in ensuring that your child's education remains a priority.

Please see attached additional information regarding Penalty Notices.

Yours sincerely,



Head Teacher
Mrs Tomlins

School Attendance and Absences



5 days of unauthorised absence

Penalty Notice fines may be issued for any term-time absences that are unauthorised (for example, a 5-day term time holiday) - whether these absences are taken consecutively or cumulatively over a rolling period of 10 school weeks.

10 sessions of unauthorised absence in any 10-week period

Penalty Notice fines will also be considered when there have been 10 sessions of unauthorised absence in any rolling period of 10 school weeks

**A school day has 2 sessions:
1 morning and 1 afternoon session per day**

An unauthorised absence threshold can be reached with any mix of missed sessions over 10 school weeks, even if those weeks span different terms or school years. These absences don't need to be consecutive and can include late arrivals after the register closes. A school week counts as long as there's at least one school session.

How do I request an absence?

To request an absence, please provide a minimum of 4 weeks notice, either by:

- Requesting the school office send you a copy of the leave of absence form. This will be sent via ParentMail.

Or you can apply:

- In writing, to Mrs Tomlins, the Head Teacher. In the letter you must state what you believe to be the exceptional circumstances requiring the leave of absence. **We are unable to authorise holidays during term time.**

What is a Penalty Notice?

A penalty notice is an out of court settlement which is intended to change behaviour without the need for criminal prosecution. If repeated penalty notices are being issued and they are not working to change behaviour they are unlikely to be most appropriate tool. Therefore, 2 penalty notices can be issued to the same parent in respect of the same child within a 3 year rolling period and any second notice within that period is charged at a higher rate. Any further offences will result in criminal prosecution.

First Offence

The first time a Penalty Notice is issued for unauthorised absence the amount will be:

- £160 per parent, per child (if paid within 28 days)
- Reduced to: £80 per parent, per child if paid within 21 days

Second Offence

(in a 3-year rolling period)

The second time a Penalty Notice is issued for unauthorised absence the amount will be:

- £160 per parent, per child (if paid within 28 days) There is no reduction in the amount.

Third Offence or Any Further Offences

(in a 3-year rolling period)

The third time an offence is committed for an unauthorised absence a Penalty Notice will **NOT** be issued but will be referred to Lincolnshire County Council for consideration of prosecution in a Magistrate Court for prosecution which may result in fines of up to £2,500 per parent, per child.

Cases found guilty in a Magistrate's Court can show on a parent's future DBS certificate due to 'failure to safeguard a child's education.'

Families are reminded that term-time holidays are subject to strict legal rules, and unauthorised absences may result in penalty notices with no right of appeal. Only the school can decide whether an absence is authorised, and factors like travel costs or employer restrictions do not qualify as exceptional circumstances. Please speak with the school before requesting leave, and thank you for prioritising your child's education.

Lincolnshire county Council have the discretion to issue Penalty Notice fines before the above threshold is met in cases where parents are deliberately avoiding the national threshold by taking several term time holidays below the threshold, or for repeated absences for birthdays or other family events.

If you have registered your child as unwell and we are later presented with evidence which casts reasonable doubt over the reason given for your child's absence, and they were in fact taken on holiday, the absence marks will be retrospectively be altered to 'unauthorised' in the register. If this absence meets the national framework, this will be reported to Lincolnshire County Council.

Who is a "Parent"?

Section 576 of the Education Act 1996 defines "parent" as:

- All natural (biological) parents, whether they are married or not;
- Any person who, although not a natural parent, has parental responsibility for a child or young person;
- Any person who, although not a natural parent, has care of a child or young person.