

24.4.26



Welcome back, I hope you all had a fantastic Easter break! So, this is the start of the most exciting time in the school year....SUMMER! Swimming, Sats, trips, Sports Day, Father’s Day, End of Term events.....in the words of Miranda ‘SUCH FUN’!

School Expansion in September

In September we will be welcoming not two EYFS classes but THREE to South View. This expansion is seen by the local authority as a ‘bulge year’, which means the school will need to add an additional class for this cohort of children and not necessarily expand the whole school to a three-form entry. As a result of this ‘bulge year’ we are having to make some quite significant changes to how the school building is used, and some of our procedures are likely to change.

I thought it best to let you know of some of these changes we will be making. Please bear with us during our ‘transition time’ as there will be quite a bit of strategic moving and practising of new procedures.



We have attached a plan to this email to explain where each class will be going in September. Please take the time to read through the sections relevant to you and your child, and feel free to email us if you have any questions.

Good News!






Congratulations to Miss Creasey who is expecting a BABY!!! Miss Creasey will begin her Maternity Leave in September, so will be leaving us for a while next year...but we already can’t wait to have her back and meet ‘baby bump’ in person!

Uniform

Our new green uniform is available to order from Total Clothing. Here is the link.

<https://www.totalclothing.co.uk/collections/south-view-community-primary-school>

 South View Classic Sweatshirt NEW From £14 ²⁵	 South View Classic Cardigan NEW £16 ⁹⁰	 South View Book Bag NEW £7 ⁴⁰
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PE Kit and Warmer Weather



Please can we reiterate that PE kit should be a plain red/green or white t-shirt with plain navy or black joggers or shorts. **No logo’d items, football shirts or kits please.** If you would like to purchase a South View PE T-Shirt you can do so at the link above.



PGL Caythorpe Future year 5’s

In October our current year 4’s will be off for their school residential trip to Caythorpe. We do appreciate this is a substantial cost to our families and have tried to set out payments in order for this to be achievable. We have extended the initial payment deadline, but must have money in by Wednesday 29th to secure a place for your child. Please see your Arbor Parent Portal and “Trips” to be able to pay for this.



Lincolnshire Music Lessons

South View is pleased to be able to offer instrumental lessons in school through our partnership with Lincolnshire Music Service. We currently have spaces for violin and piano lessons to start in September. For violin, individual or small group lessons are available and school have several violins that can be hired to pupils. Lessons are suitable for children in Year 2 and above. There is also the possibility of offering brass and woodwind lessons (Year 3 and above), subject to enough demand. If you register for brass or woodwind you will be placed on the waiting list until enough pupils have registered and a teacher can be assigned to school. For further information and to sign up to lessons, please see the families section of the LMS website – www.lincsmusicservice.org

Passport Applications



As we are nearing Holiday season again (**out of term time obviously!**) if you need your identity verifying in order to obtain a passport, please use the email enquiries@southview.lincs.sch.uk when applying. This will send us a code. In addition, you will need to email us (for the attention of Mrs Tomlins) your date of birth and place of birth as this is information we are required to input when we verify your application.

Mrs Tomlins must have known you and your children for a minimum of 2 years.

The Year 6 Prom tickets are now on sale!



We hope that by releasing them early this will give everyone enough time to purchase a ticket for what will be a fantastic evening.

The evening is a celebration of our wonderful children as they hit the milestone of coming to the end of their time at South View.

The Prom will be held at South View on Saturday 4th July, 6.30pm till 9pm. The ticket price is £23 which includes food, drinks, a goody bag and some extra surprises on the night!

We ask that payment be made no later than Thursday 30th April via the Arbor Shop.

If anyone would like to donate any extra over and above the ticket price this money would be used to make the evening more special. Furthermore if any parents know of anyone who would be willing to sponsor the Prom or donate services/products please contact us via the school email enquiries@southview.lincs.sch.uk

Donations

We are looking for any donations of wrapping paper suitable for birthday and Christmas gifts. Any donations would be gratefully received via the school office.



Mobile Smart Phones



If your child is dropped off and picked up from school by a parent, PLEASE DO NOT SEND THEM IN WITH THEIR PHONE – THEY WILL NOT NEED IT!

Year 5 and Year 6 pupils bringing phones to school must ensure that phones are appropriately labelled and are stored securely when not in use in an area designated by their teacher. Please consider whether or not your child needs to bring a phone to school.

Pupils must secure their phones as much as possible, including using passwords or pin codes to protect access to the phone's functions.

The school accepts no responsibility for mobile phones that are lost, damaged or stolen on school premises or transport, during school visits or trips, or while pupils are travelling to and from school.

Any found phones should be returned to the school office. The school will then attempt to contact the owner.

Volunteers



We have received some offers of support from adults who would like to come in to school and help make a difference to our children's learning. We're working hard to place you all with the right children and find you somewhere comfortable where you can enjoy the reading experience together. We would very much appreciate even more offers of help, no matter how short a period of time you can donate. If you can spare a regular couple of hours each week to pop in and support with reading, that would be amazing! Please contact Mrs Tomlins via enquiries@southview.lincs.sch.uk

Year 6 Parents - Leavers Photos



We would like to begin collecting two photographs of your Year 6 children. One as a baby/toddler, and a more recent one. These will be used for our Leavers Presentation at the end of the school year. We ask that you please send in a scanned/digital photo of your child as a baby/toddler, no unclothed/partially clothed/bath shots etc - for obvious reasons these won't be used, and a second more recent photo of them looking 'all grown up'. Please send the photos to the enquiries@southview.lincs.sch.uk email box, clearly labelled *name1* and *name2* with the subject line 'Leavers Photos'. **Please can these be sent before 22nd May.**

Please decide on which photos you submit with your child, or they may be suitably mortified resulting in you getting an early glimpse of the 'teenager' they are soon to become!

Charges from September 2026



Due to the increase in staffing costs, resources and ingredients etc. the following price increases will come into effect from September 2026

- **Orchards Breakfast Club Childcare- £4.50**
- **Orchards After school Childcare - £12.50**
- **School Meals - £2.70**
- **After School Clubs - £1.25**

Books

If you have any good quality books we would be very grateful for donations. Please do not donate Phonics Reading Books as we have a scheme that they contradict, so can't use them in school. KS2 Fiction books (especially high ability) are something we are looking to replenish in particular, but whatever you have we will be happy to take off your hands.



Calendar of Events for Term 4

29 th April	Caythorpe deposit due
30 th April	Year 1 Assembly to parents
1 st May	EYFS History Day
4 th May	Bank Holiday (school closed)
7 th May	Year 3 Assembly to parents
8 th May	FOSV Quiz Night (7pm)
11 th – 14 th May	SATs (year 6's)
11 th May	Last day to order leavers hoodies (Year 6)
20 th May	Preschool out at Alpaca Farm
22 nd May	Dental Survey EYFS and KS1
22 nd May	End of Term
1 st June	Children back to school
2 nd June	Year 2 Trip to Hammerton Zoo
2 nd June	Year 3 Life in Roman Britain (History Day in school)
3 rd June	Preschool Photos
4 th June	EYFS Trip to Johnsons of Old Hurst
12 th June	Sports Day (KS2 AM, KS1 PM)
15 th June	Back -up Sports Day
17 th June	Preschool Photos
18 th - 19 th June	Father's Day Breakfasts
19 th June	Father's Day Stall
23 rd June	New Intake Evening for EYFS intake 2026
23 rd June	Year 1 trip to Burghley House

24 th June	Preschool 'Mud Day'
25 th June	EYFS Assembly to Parents
26 th June	Year 4 Sleepover (info to follow)
1 st July	'Jump Up Day' (the day when your children meet their new teachers and support staff for next year)
2 nd July	Year 6 out at Wicksteed Park
3 rd July	Reports out to Parents
4 th July	Year 6 Prom
9 th July	Year 6 Leaver's Production
15 th July	Caythorpe final payment due (Year 4)
20 th July	Rock Steady Final Concert 1.30pm
22 nd July	Last Day of Term
(Saturday 25 th July – 'Going Forward Festival')	

Term Dates are on our school website – please click [here](#)

Mental Health Padlet



Children: If you are worried about your child's mental health, and would like information or signposting to help, Miss Stanojevic has created a suite of resources for you to look through. We hope you find them helpful: <https://padlet.com/zoestanojevic/f9n5vfk8qyx6c3b>

Adults: Likewise, if you are struggling with your own mental health or are just looking for someone to talk to, please see our new Mental Health for Parents/Carers padlet which has a wealth of local and national charities that you can tap into for support: <https://padlet.com/corrinemitcham/mentalhealthparents>

SEN Padlet

If you are worried about your child's additional needs and would like information or signposting to help, Mrs Mitcham and Mrs Henderson have created a suite of resources for you to look through. We hope you find them helpful: <https://padlet.com/corrinemitcham/SouthViewSENDCO>



Safeguarding Padlet



If you are worried about your safeguarding and would like information or signposting to help, Miss Turner and Miss Creasey have created a suite of resources for you to look through. We hope you find them helpful.

If you do see anything of concern in relation to a child, we ask that you make a telephone referral to Social Care by calling 01522 782111. This can be done anonymously. If you have a genuine concern about an adult in the local community, please telephone the police.

<https://padlet.com/nikitacreasey/safeguarding-guide-for-parents-carers-z16tu0bjogxihhd>

School Leave of Absence Requests

- If you wish to seek approval for any request of absence for your child(ren) from school i.e. for a holiday, then you must apply either by;
- Requesting the school office send you a copy of the leave of absence form. This will be sent via ParentMail.
- Or you can apply:
- In writing, to Mrs Tomlins, the Head Teacher. In the letter you must state what you believe to be the exceptional circumstances requiring the leave of absence.

You should only then remove your child(ren) if the absence has been authorised, and notified to you in writing by the School.

If you then choose to take your child out of school during term time and it is **not** deemed to be exceptional circumstances and/or has not been approved by the School, then this will be coded as an unauthorised absence and a Penalty Notice may be issued for the period of absence. We are unable to authorise holidays during school terms. Failure to pay the Penalty Notice may result in further legal action being taken against you.

We would like to remind all families of the legal framework surrounding term-time holidays and the issuing of penalty notices for unauthorised absences, in conjunction with advice from the Local Authority.

Please be aware that **there is no right of appeal** against a penalty notice once it has been issued. The decision to authorise or unauthorise an absence rests solely with the school. It is important to remember you should discuss any concerns you have with the school **before** a leave of absence is considered.

We understand that some employers may restrict when holidays can be taken, and that travel costs can vary significantly throughout the year. However, **neither of these factors constitutes an exceptional circumstance**, according to guidance from the Department for Education, [Working together to improve school attendance \(applies from 19 August 2024\)](#) and [Resources for families | Children's Commissioner for England](#) and therefore cannot be considered, as a valid reason for authorising term-time leave.

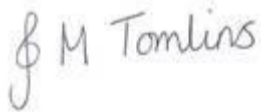
A Penalty Notice is a strategy used by schools to address the unacceptable levels of attendance of children in the term after they turn five at their school under the following legislation:

- Please note: A Penalty Notice can also be issued if your child is seen in a public place within the first 5 days of an exclusion from their school.
- Section 7 of the Education Act 1996 places upon parents a duty to ensure that their child receives efficient full-time education either by regular attendance at school or otherwise.
 - Where a child is a registered pupil at a school and the parent fails to ensure that child's regular attendance at school the parent is liable to be prosecuted for a criminal offence under Section 444 of the Education Act
 - In cases where this duty is not being fulfilled Section 444B of the same Act empowers the Local Authority to issue a penalty of either £160 **per parent, per child** if paid within 28 days or reduced to £80 per parent, per child if paid within 21 days.

We appreciate your understanding and cooperation in ensuring that your child's education remains a priority.

Please see attached additional information regarding Penalty Notices.

Yours sincerely,



Head Teacher
Mrs Tomlins

School Attendance and Absences



5 days of unauthorised absence

Penalty Notice fines may be issued for any term-time absences that are unauthorised (for example, a 5-day term time holiday) - whether these absences are taken consecutively or cumulatively over a rolling period of 10 school weeks.

10 sessions of unauthorised absence in any 10-week period

Penalty Notice fines will also be considered when there have been 10 sessions of unauthorised absence in any rolling period of 10 school weeks

**A school day has 2 sessions:
1 morning and 1 afternoon session per day**

An unauthorised absence threshold can be reached with any mix of missed sessions over 10 school weeks, even if those weeks span different terms or school years. These absences don't need to be consecutive and can include late arrivals after the register closes. A school week counts as long as there's at least one school session.

How do I request an absence?

To request an absence, please provide a minimum of 4 weeks notice, either by:

- Requesting the school office send you a copy of the leave of absence form. This will be sent via ParentMail.

Or you can apply:

- In writing, to Mrs Tomlins, the Head Teacher. In the letter you must state what you believe to be the exceptional circumstances requiring the leave of absence. **We are unable to authorise holidays during term time.**

What is a Penalty Notice?

A penalty notice is an out of court settlement which is intended to change behaviour without the need for criminal prosecution. If repeated penalty notices are being issued and they are not working to change behaviour they are unlikely to be most appropriate tool. Therefore, 2 penalty notices can be issued to the same parent in respect of the same child within a 3 year rolling period and any second notice within that period is charged at a higher rate. Any further offences will result in criminal prosecution.

First Offence

The first time a Penalty Notice is issued for unauthorised absence the amount will be:

- £160 per parent, per child (if paid within 28 days)
- Reduced to: £80 per parent, per child if paid within 21 days

Second Offence

(in a 3-year rolling period)

The second time a Penalty Notice is issued for unauthorised absence the amount will be:

- £160 per parent, per child (if paid within 28 days) There is no reduction in the amount.

Third Offence or Any Further Offences

(in a 3-year rolling period)

The third time an offence is committed for an unauthorised absence a Penalty Notice will **NOT** be issued but will be referred to Lincolnshire County Council for consideration of prosecution in a Magistrate Court for prosecution which may result in fines of up to £2,500 per parent, per child.

Cases found guilty in a Magistrate's Court can show on a parent's future DBS certificate due to 'failure to safeguard a child's education.'

Families are reminded that term-time holidays are subject to strict legal rules, and unauthorised absences may result in penalty notices with no right of appeal. Only the school can decide whether an absence is authorised, and factors like travel costs or employer restrictions do not qualify as exceptional circumstances. Please speak with the school before requesting leave, and thank you for prioritising your child's education.

Lincolnshire county Council have the discretion to issue Penalty Notice fines before the above threshold is met in cases where parents are deliberately avoiding the national threshold by taking several term time holidays below the threshold, or for repeated absences for birthdays or other family events.

If you have registered your child as unwell and we are later presented with evidence which casts reasonable doubt over the reason given for your child's absence, and they were in fact taken on holiday, the absence marks will be retrospectively be altered to 'unauthorised' in the register. If this absence meets the national framework, this will be reported to Lincolnshire County Council.

Who is a "Parent"?

Section 576 of the Education Act 1996 defines "parent" as:

- All natural (biological) parents, whether they are married or not;
- Any person who, although not a natural parent, has parental responsibility for a child or young person;
- Any person who, although not a natural parent, has care of a child or young person.