



Registered Charity Number 1041538

PTA Meeting

**Held at South View Community Primary School, 27th September 2022,
6.30PM following on from the AGM**

Present: Nikki Pattenden, Alison Quemby, Rebecca Keats, Charlotte Francis, Amers Nizzer, Gavin Miller, Kelly Keene, Rachel Carrington, Gemma Medhurst.

Apologies: Jenny Andrews-Poore, Danielle Hamilton and Lucy Cousins

Chaired by Nikki Pattenden, minuted by Alison Quemby

A big welcome to our new member Gemma Medhurst, thank you for joining us!

FOSV Newsletter

This is to be restarted and put out once a term or half term depending on content. A future edition is to include a "Meet the PTA" section with job descriptions to encourage new members and to show what things we have done and funded.

To be written by **AQ** using our free charities Canva Pro membership and to be proofread by **GM**.

Communications

Email addresses need to be updated to ensure reminders about meetings reach members, all members who wish to be will be added to a whatsapp group to allow for quicker communication regarding events and activities. A post is to put on the closed FOSV Members facebook group asking inactive members to remove themselves if they no longer wish to be involved in the organisation of events, there is a FOSV Volunteers Facebook group that they can join if they wish.

All members need to confirm their email addresses to friendsofsouthview@hotmail.com if they were unable to attend the meeting, anyone who wishes to be added to the whatsapp group needs to give their mobile number in this email too.

Email list and whatsapp group will be updated by **AQ**, **NP** to write facebook post.



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Major fundraising project: Outdoor classroom

There is a general consensus that we need to ask the company to provide a new quote so we can determine the viability of this project. We also cannot apply for any grants until we have an up-to-date quote.

NP/AQ to contact Mrs Tomlins regarding this.

Organising Upcoming Events

It is felt it may be simpler for future events to be assigned to one or two members in advance to make organisation easier. "Cheat Sheets" will be produced for each event so if members are taking on an event for the first time, it will not feel too daunting, these will include the amount of stock previously bought and previous suppliers.

NP/AQ to write, **all members** to send in suggestions of where they have previously found good deals. Especially **RC** re the circus!

Autumn Disco

AN/GM have volunteered to take the lead on this. As a group we will decide what format we feel will be best regarding the food. The feeling is it may be wise to change this up a bit as there were issues with everyone getting their hot dogs last year and then not being happy with crisp flavours. **AN** has requested members send suggestions for alternative food options to him by Friday 30.09 prior to a meeting with Mrs Tomlins. The price for tickets can be confirmed once food has been agreed and then parentmails can be sent out and parentmail tickets set up. **AQ** has booked the DJ, he is to be paid cash on the day.

RK has already started another one of her beautiful posters for this, thank you!

Follow up meeting scheduled for Tuesday 11.10 at 6.30pm to finalise.

Spooky Spoons

It was agreed this competition should run again as it went down so well last year and required minimal prep. **RK** has created a wonderful poster already.

AQ to order wooden spoons and organise parentmail and order setup. Volunteers to help label the spoons once orders have closed and volunteers for judging will be organised at the 11.10 meeting.



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Christmas Fayre

The date for the Christmas Fayre has been set as **Friday the 2nd of December**. We need to confirm with Mrs Tomlins what stalls are ok, if we can have external vendors and what time we can start set up and then open/close. Concerns were raised regarding wooden decorations from previous fayres. These need to be dug out and inspected so we have time to source replacements if needed. A suggestion was made regarding the after school clubs, such as musical theatre, cheer and choir, putting on performances at the fayre as this would encourage attendance.

AQ to email Mrs Tomlins regarding stall and club performances.

Staff Reps

A question was raised regarding staff representatives and do we have any at the moment.

AQ to ask Mrs Tomlins about this and after that **AN** said he would ask Mr Ford if he would be interested if we need new reps.

Ice Cream Stalls

A couple of members have said they still have ice creams and slushies in their freezers from last term, the weather is meant to be good next week so an ice cream sale was thought to be a good idea as they went down so well last term.

AN to count and assess ice creams in the freezer at school and **AQ** to email Mrs Tomlins about the possibility of this happening on 07.10 weather permitting.

Meeting closed.

Next meetings:

Tuesday 11.10 at 6.30 PM (location to follow) to confirm disco plans and start christmas fayre prep

Monday 07.11 (Location and time to follow)

PTA Social! (Date, location and time to follow)